

Govt. College, Safidon (Jind)-126112

Session: 2025-26 (Odd Semester)

Lesson Plan:-B.Com 1st semester

Name of the Teacher: Rajiv kumar Subject: Business Law

Sr. No.	Month	Topic
1	August	Indian contract Act, 1872
2		Valid Contract & its Elements
3		Contractual capacity of the Parties
4	September	Free Consent of Parties
5		Lawful Consideration & Object
6		Agreements Expressly Declared as void
7		Legal Formalities – Return & registered
8	October	Performance of Contracts
9		Discharge or Termination Contracts
10		Sales of Good Act -1930
11		Condition & warranties
12		Transfer of Property & Ownership , Unpaid Seller 1 st Assignment
13	November& December	Indian partnership Act 1932, 2 nd Assignment
14		LLP Act, 2008
15		Negotiable instrument Act ,1881, Conditional Test
16		Discharge and dishonor of negotiable instrument ,Conditional Test
17		IT Act, 2000
18		Revision

Signature

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Session: 2025-26 (Odd Semester)

Lesson Plan :- M. Com 1st Semester

Name of the Teacher: Rajiv Kumar Subject: Indian Business Environment

Sr. No.	Month	Topic
1	August	Business environment concept, components and importance
2		Environmental and organizational scanning
3		Public sector in India
4	September	Private sector in India
5		Joint sector in India
6		Economic system
7		Liberalisation
8	October	Privatisation
9		Disinvestment in Public sector units
10		NITI Ayog
11		Business Ethics
12		corporate Governance
13	November & December	Fiscal policy ,1st assignment
14		Monetary policy
15		EXIM policy , 2nd assignment and test
16		The environment protection Act, consumer protection Act
17		FEMA
18		Revision

Signature

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Session: 2025-26 (Odd Semester)

Lesson Plan M. Com 1st semester

Name of the Teacher: Rajiv Kumar. Subject: Retailing

Sr. No.	Week	Topic
1	August	Meaning, nature and scope of retailing
2		career in Retailing and distribution
3		Models in retailing
4	September	distribution channels
5		Retailers
6		wholesaler
7		Marketing channels
8	October	Trends in wholesaling
9		types of Retailing
10		Traditional vs. modern retail formats in India
11		Store and non store based formats, 1st assignment
12		Retailing life cycle
13	November & December	wheel of Retailing
14		Retailing operation
15		Retailing management, 2nd assignment and test
16		Function of retail management
17		Retail planning
18		Revision

Signature

Govt. College, Safidon (Jind)-126112

Session: 2025-26 (Odd Semester)

Lesson Plan M. Com 3rd semester

Name of the Teacher: Rajiv kumar Subject: Human resource development

Sr. No.	Week	Topic
1	August	Concept and evolution of HRD
2		HRD needs
3		Designing training and development programme
4	September	HRD Function
5		HRD activities
6		Leadership development
7		HRD culture and climate
8	October	Trade Unions
9		Knowledge management
10		Learning and HRD
11		Theories of learning
12		Role analysis
13	November & December	T- Group and transactional analysis , 1st assignment
14		HRD in organization
15		Management development, 2nd assignment and test
16		Employee counselling
17		HRD program and application
18		Revision

Signature

Govt. College, Safidon (Jind)-126112

Session: 2025-26 (Odd Semester)

Lesson Plan:-B.A 1st semester

Name of the Teacher: Rajiv Kumar Subject: Business Communication

Sr. No.	Month	Topic
1	August	Business communication meaning process and functions
2		medium of communication
3		Direction of communication
4	September	Effective communication
5		Effective listening
6		Guidelines for clear writing
7		Citing methods
8	October	Classification and interpretation of data and information
9		Need and importance of business letter
10		Office memorandum
11		Technology for communication
12		Effective IT communication tools
13	November& December	Electronic mail, 1st assignment
14		Keynes view of trade cycles
15		Types of reports, 2nd assignment and test
16		Report components and purpose
17		Summarising annual reports of companies
18		Revision

Signature

Govt. College, Safidon (Jind)-126112

Session: 2025-26 (Odd Semester)

Lesson Plan:-B.A3rd semester

Name of the Teacher: Rajiv Kumar Subject: Fundamental of Indian capital Market (MDC)

Sr. No.	Month	Topic
1	August	Capital market need and structure
2		Types of capital market
3		Primary market
4	September	Secondary market
5		Regulation of Indian capital market
6		The security exchange board of India
7		Role of security exchange board of India in primary market
8	October	Role of security exchange board of India in secondary market
9		Investor protection and grievance handling
10		Stock exchange of India
11		Role of stock exchange
12		Functions of stock exchange
13	November & December	Listing of securities
14		Listing requirements
15		Depository system in India , 1 st Assignment
16		Role and functions of depository system, 2 nd Assignment
17		dematerialisation of security
18		Revision

Signature

Govt. College, Safidon (Jind)-126112

Session: 2025-26 (Odd Semester)

Lesson Plan:-B.Com 5th semester

Name of the Teacher: Rajiv Kumar Subject: Industrial and Labour Laws

Sr. No.	Month	Topic
1	August	Labour Laws: History,Need
2		Regulatory framework of Labour Laws
3		Right to association and union
4	September	New labour codes
5		Labour welfare and law of industrial relation
6		The Factories Act,1948
7		The contract Labour Act 1947
8	October	Trade Unions Act
9		Trade Unions registration
10		Law of wages
11		The payment of wages Act 1936
12		Minimum wages Act 1948
13	November& December	Payment of bonus Act 1965
14		Law of social security
15		State insurance Act 1948 , 1 st Assignment
16		Provident fund Act 1952, 2nd Assignment
17		The Gratuity Act 1972
18		Revision

Signature