

Govt. College, Safidon (Jind)-126112

Session: 2025-26 (Odd Semester)

Lesson Plan B. Com 3rd Semester

Name of the Teacher: Deepak Kumar

Subject: Banking and Insurance

Sr. No.		Month	Topic
1		August	Banking: Concept, Features,
2			Importance And Principles Of Banking;
3			Classifications Of Banks
4			Banking Regulation Act 1949: Major Provisions.
5			Indian Banking System
6			Nationalization Of Commercial Banks And Its Effects
7		September	Reserve Bank Of India – Functions
8			Control Of Credit By RBI
9			Power Of RBI
10			Recent Trends In Indian Banking System
11		October	Insurance: Concept And Need
12			Principles Of Insurance
13			Life And General Insurance, Claims Settlement Procedure
14			Fire Insurance: Concept, Principles
15		November/ December	Marine Insurance: Marine Insurance Policy
16			Accident And Motor Insurance: Policy
17			Accident And Motor Insurance: Claims Settlement Procedures.
18			Revision And Assignment

Signature

Govt. College, Safidon (Jind)-126112

Session: 2025-26 (Odd Semester)

Lesson Plan B. Com 3rd Semester

Name of the Teacher: Deepak Kumar

Subject: Business Economics

Sr. No.		Month	Topic
1		August	Nature And Scope Of Business Economics
2			Importance Of Economics In Business Decisions
3			Nature Of Demand Function:
4			Law Of Demand, Shifts In Demand Curve, Factors Influencing Demand
5			Elasticity Of Demand
6			Consumer's Equilibrium
7		September	Production Function
8			Equilibrium Of Firm Under Perfect Competition;
9			Monopoly - Price Discrimination,
10			Price And Output Determination Under Monopolistic Competition
11		October	Non-Collusive Oligopoly Models
12			Kinked Demand Curve
13			Money Definition And Its Functions
14			Macro Economics: Concept, Nature And Scope
15		November/ December	National Income Concepts
16			Fiscal Policy; Monetary Policy
17			Business Cycles And Their Control
18			Revision And Assignment

Signature

Govt. College, Safidon (Jind)-126112

Session: 2025-26 (Odd Semester)

Lesson Plan B. Com 5th Semester

Name of the Teacher: Deepak Kumar

Subject: Goods And Services Tax

Sr. No.		Month	Topic
1		August	GST: Introduction & Meaning
2			GST: Features, Advantages & Limitation
3			GST Council, Network & Compensation
4			Registration: Procedure And Documents Required
5			Composition Levy
6			Collection of GST
7		September	HSN/SAC Classification
8			Composite & Mixed Supplies,
9			Input Tax Credit – eligibility & conditions
10			Blocked credits, Reverse charge & Job work
11		October	Tax invoice, Credit/Debit notes
12			GST Returns – monthly & annual
13			Accounts, Audit, Appeals,
14			ECO Operators
15		November/ December	E-Way Bills
16			Offences Under GST
17			Practical exposure – registration, ledgers, refunds
18			Revision

Signature

Govt. College, Safidon (Jind)-126112

Session: 2025-26 (Odd Semester)

Lesson Plan B. Com. 5th Semester

Name of the Teacher: Deepak Kumar

Subject: Corp Sec. Pract.

Sr. No.		Month	Topic
1		August	Company Directors – appointment, duties & role
2			Director's Report & DIN
3			Types of Directors & Role of CEO
4			Independent Director & Auditor role
5			Audit report
6			Secretarial Duties before, during & after meetings
7		September	Types of Company Meetings – AGM, EGM, Board Meetings
8			Meeting procedures – notices, agenda, quorum & proxy
9			Resolutions – Postal Ballot & E-voting
10			Company Reports – types & preparation
11		October	Secretarial duties in dividend & interest
12			Winding up of company – procedure & provisions
13			Secretarial role in winding up
14			Dematerialisation – need & procedures
15		November/ December	Listing of securities – procedure & advantages
16			Scripts types & Online trading
17			Recent developments in Company Law
18			Revision

Signature

Govt. College, Safidon (Jind)-126112

Session: 2025-26 (Odd Semester)

Lesson Plan M. Com. 1st Semester

Name of the Teacher: Deepak Kumar

Subject: Org . Behaviour

Sr. No.		Month	
1		August	Introduction to Organizational Behaviour: Concept and significance.
2			Relationship with other disciplines and approaches.
3			Challenges and opportunities in organizational behaviour.
4			Determinants and theories of organizational behaviour.
5			Big five personality traits and Myers Briggs type indicators.
6			Self theory and personality traits influencing OB.
7		September	Psycho-analytical and social learning theories.
8			Situation strength, traits activation, and other personality traits.
9			Implication of personality for managers.
10			Learning: Concept, process, and principles.
11		October	Theories of Learning: Classical, operant conditioning, social, cognitive.
12			Learning through reinforcement and organizational behaviour.
13			Attitude: Concept, components, formation, and change.
14			Perception: Concept, process, perceptual selection, and factors.
15		November/ December	Perceptual organization, distortion, attribution process.
16			Foundations of group behaviour and group dynamics.
17			Organizational conflicts: Concept, types, sources, and management
18			Revision And Assignments

Signature

Govt. College, Safidon (Jind)-126112

Session: 2024-25(Odd Semester)

Lesson Plan M.Com 3rd Sem

Name of the Teacher: Deepak Kumar

Subject: Fin. Ins. Market

Sr. No.		Month	Topic
1		August	Financial system – concept, nature and role
2			Financial system and financial markets
3			Banking and non-banking financial institutions
4			Competition & consolidation among financial institutions
5			Financial conglomerates & economic development
6		September	Indian financial system – overview
7			Financial markets – organization, role & regulation
8			Money market & capital market
9			Government securities market & SEBI
10			Commercial banking – concept, NPAs & asset liability management
11		October	Financial inclusion & MUDRA financing
12			Insurance – life and non-life (public & private)
13			NBFCs – role and types
14			Development banks – objectives & functions
15		November/ December	Merchant banking – concept & SEBI guidelines
16			Mutual funds – concept, types & appraisal
17			Recent developments in Indian financial system
18			Revision And Assignments

Signature

Govt. College, Safidon (Jind)-126112

Session: 2025-26 (Odd Semester)

Lesson Plan B. Com 3rd Semester

Name of the Teacher: Deepak Kumar

Subject: Comp. Added Accountancy (SEC-III)

Sr. No.		Month	Topic
1		August	Computerized Accounting : Accounting Process,
2			Basics Of Computerised Accounting Systems - Meaning, Importance
3			Difference Between Computerized, Accounting And Manual Accounting
4			Software Programs For Computerized Accounting
5			Factors, Affecting Selection Of Suitable Computerized Accounting Software
6			Procurement And Installation Of Computerized Accounting Software.
7		September	Accounting Using Tally
8			Accounting Group Ledger, Cost Category, Currency
9			Accounts Vouchers
10			New Company Accounts
11		October	Voucher And Entry In Books Of Accounts: Types Of Vouchers
12			Vouchers For Income And Expenditure
13			Vouchers Entry: Voucher Number And Date Settings
14			Editing And Deleting A Voucher
15		November/ December	Multiple Price List Quotation Purchase Enquiry
16			Rejection Voucher
17			Additional Purchase; Effective Rates Invoice
18			Revision And Assignments

Signature

