

Govt. College, Safidon (Jind)-126112

Session: 2022-23 (Even Semester)

Lesson Plan

Class: B.com 6th Sem

Name of the Teacher: Dr. Parveen Kumar

Subject: Income Tax-II

Sr. No.	Months	Topic
1	February	Deduction Under Section 80C to 80U
2		Computation of Total Income and Tax Liabilities of Individual
3		Computation of Total Income and Tax Liabilities of HUF
4		Computation of Total Income and Tax Liabilities of Firms
5	March	Computation of Total Income and Tax Liabilities of Company
6		Income Tax Authorities and their Powers
7		Assessment Procedure
8		Deduction of Tax at Source
9		Advance Payment of Tax
10	April	Recovery of Tax
11		Appeals to Different Authorities
12		Permanent Account Number
13		Assignment and Test
14	May	Penalties
15		Prosecution
16		Refund of Tax
17		Revision and their Provisions

Govt. College, Safidon (Jind)-126112

Session: 2022-23 (Even Semester)

Lesson Plan

M.Com- 2nd Sem

Name of the Teacher: Dr. Parveen Kumar

Subject: Financial Management

Sr. No.	Months	Topic
1	February	Introduction of FM and Finance Function
2		Financial Planning
3		Time Value of Money
4		Cost of Capital
5		Leverage
6	March	Capital Structure
7		Theories of Capital Structure
8		Dividend Decision
9		Models of Dividend Decision
10		Capital Budgeting
11	April	Methods of Capital Budgeting
12		Risk analysis in Capital Budgeting
13		Merger and Acquisition
14		Take Over
15	May	Leverage buy out and Management buy out
16		Financial Restructuring
17		Corporate Failure and Liquidation

Govt. College, Safidon (Jind)-126112

Session: 2022-23 (Even Semester)

Lesson Plan

Class: B.Com 4th Sem

Name of the Teacher: Dr. Parveen Kumar

Subject: Business Statistics-II

Sr. No.	Months	Topic
1	February	Simple Correlation
2		Multiple Correlation
3		Partial Correlation
4		Scatter Diagram, Karl Pearson, Spearman and Concurrent Deviation
5	March	Probable and Standard Error
6		Regression analysis Concept and Regression Lines
7		Difference Between Regression and Correlation
8		Finds out Equation X on Y and Y on X
9		Probability Concept and Scale
10	April	Addition, Multiplication and Conditional Probability
11		Bayes Approach
12		Assignment and Test
13		Probability Distribution
14		Binomial Distribution and their Application
15	May	Poisson Distribution and their Application
16		Normal Distribution and their Application
17		Properties of Normal Distribution

Govt. College, Safidon (Jind)-126112

Session: 2022-23 (Even Semester)

Lesson Plan

M.Com- 4th Sem

Name of the Teacher: Dr. Parveen Kumar

Subject: Corp. Tax Planning

Sr. No.	Months	Topic
1	February	Tax Planning and Tax Management
2		Tax Evasion and Tax Avoidance
3		Types of Companies and Residential Status of Companies
4		MAT and Tax on Distributed Profits
5		Tax Planning with Reference to Setting up of New Business
6	March	Tax Planning with Reference to Financial Management Decision
7		Tax Planning with Reference to Sale of Scientific Research Assets
8		Make or Buy
9		Own or Lease
10		Tax Planning with Reference to Employees Remuneration
11	April	Tax Planning with Reference to Receipt of Insurance Commission
12		Tax Planning with Reference to Distribution of assets at the time of Liquidation
13		Double Taxation Relief and Transfer Pricing Provision
14		Assignment and Test
15	May	Advance Rulings and Advance Pricing Agreement
16		Tax Planning with Reference to Business Restructuring
17		Slump Sale, Conversion of Company into LLP
18		Transfer of Assets between Holding and Subsidiary Companies

Govt. College, Safidon (Jind)-126112

Session: 2022-23 (Even Semester)

Lesson Plan

M.Com- 4th Sem

Name of the Teacher: Dr. Parveen Kumar

Subject: Working Capital Management

Sr. No.	Months	Topic
1	February	Concept, Importance and Types of Working Capital (WC)
2		Factors Determining WC
3		WC Requirement Estimation
4		Financing of WC and WC Financing Mix
5		Dahejia and Tondon Committee Reports
6	March	Chore and Marathe Committee Reports
7		Chakravarty and Kannan Committee Reports
8		Cash Management Models and Cash Cycle
9		Cash Concentration Strategies and Disbursement Tools
10		Determining the Optimum level of Cash Balances
11	April	Managing Corporate Liquidity and Financial Flexibility
12		Determining the Appropriate Receivable Policy
13		Marginal Analysis and Credit Analysis
14		Discriminate and Sequential Analysis
15	May	Inventory Management and Valuation
16		Inventory Control Techniques and Just in Time
17		Assignment and Test
18		Determination of Labels of Inventory



Govt. College, Safidon (Jind)-126112

Session: 2022-23 (Even Semester)

Lesson Plan

M.Com- 6th Sem

Name of the Teacher: Dr. Parveen Kumar

Subject: Management Accounting

Sr. No.	Months	Topic
1	February	Concept, Importance and Types of Mgt Accounting
2		Types of Mgt Reporting
3		Reporting Parts and Limitation
4		Mgt Information System (MIS)
5		Types and Process of MIS
6	March	Analysis of Financial Statement
7		Common Size Statement
8		Comparative Statement
9		Ration and Trend Analysis
10		Cash Flow Statement
11	April	Process of Cash Flow Statement
12		Fund Flow Statement
13		Process of Fund Flow Statement
14		Marginal Costing Tools
15	May	Marginal Costing Vs Absorption Costing
16		Application of Marginal Costing
17		Budgetary Control
18		Types of Budget and Precaution related to Budget

Govt. College, Safidon (Jind)-126112

Session: 2022-23 (Even Semester)

Lesson Plan

Class: B.com 6th Sem.

Name of the Teacher: Mr. Deepak Kumar

Subject: Fund. of Insurance (4-6)

Sr. No.	Month	Topic
1	February	Introduction To Insurance
2		Principles Of Insurance
3		Contract Of Life Insurance
4	March	Present Structure & Growth Of Life Insurance In India
5		Claim Settlement Procedure Conditions And Terms Of Policy
6		Revivals, Loans, Surrenders, Claims, Bonuses And Annuity Payments
7		Fire Insurance
8		Fire Insurance Policy
9	April	Marine Insurance
10		Marine Insurance Policy
11		Voyage; Loss And Abandonment;
12		Accident And Motor Insurance
13		Policy And Claims Settlement Procedures
14	May	Insurance Intermediaries
15		Procedure For Becoming An Agent
16		Revocation/Suspension/Termination Of Agent Appointment
17		Revision

Signature

Govt. College, Safidon (Jind)-126112

Session: 2022-23 (Even Semester)

Lesson Plan

Class: B.com 4th Sem.

Name of the Teacher: Mr. Deepak Kumar

Subject: Company Law-II (1-6)

Sr. No.	Month	Topic
1	February	Membership In Companies
2		Company Management And Administration
3		Directors
4	March	Powers, Duties & Liabilities Of Directors
5		Managerial Remuneration
6		Managing Director, Whole Time Director, Manager
7		Company Secretary: Role, Appointment
8		Company Secretary: Duties, Liabilities, Rights And Dismissal.
9	April	Meetings: Kinds Of Meetings,
10		Requisites of A Valid Meeting
11		Resolutions, Minutes & Proxy
12		Dividend; Accounts Of Companies; Audit & Auditors
13		Oppression & Mismanagement
14	May	Reconstruction And Amalgamation
15		Winding Up: Meaning, Modes Of Winding Up
16		Procedure And Consequences Of Winding Up.
17		Revision

Signature

Govt. College, Safidon (Jind)-126112

Session: 2022-23 (Even Semester)

Lesson Plan

Class: B.com 4th Sem.

Name of the Teacher: Mr. Deepak Kumar

Subject: Comp. A/c System

Sr. No.	Week	Topic
1	February	Introduction: Installation Of Tally
2		ERP9 – Licensing Configurations – Tally Vault Password
3		Security Control In Tally, ERP9 – Splitting Company Data
4	March	Backup And Restore
5		Accounting: Voucher Entry
6		Budget
7		Cost Center
8		Balance Sheet, Profit And Loss Account
9	April	Currency, Debit Note, Credit Note
10		Interest Calculation
11		Inventory: Stock Item
12		Sales Order, Purchase Order, Delivery Note, Rejection Out
13		Computerized Tax Liability Calculation
14	May	Payroll: Salary Accounting
15		Introduction To Payroll – Payroll Masters – Payroll Vouchers
16		Advanced Payroll Transactions
17		Revision

Signature

Govt. College, Safidon (Jind)-126112

Session: 2022-23 (Even Semester)

Lesson Plan

Class: B.com 4th Sem.

Name of the Teacher: Mr. Deepak Kumar

Subject: Advertising (4-6) Days

Sr. No.	Week	Topic
1	February	Advertising: Meaning, Importance & Scope
2		Advertising Vs. Publicity, Promotion Mix, Advertising Process
3		Communication And Advertising Mix
4	March	Communication Process
5		Types Of Advertising
6		Ethical And Social Aspects Of Advertising
7		Setting Advertising Objectives
8		Creative Aspects Of Advertising
9	April	Advertising Appeals
10		Copy Writing, Headlines, Illustrations And Message.
11		Advertising Media
12		Media Planning And Scheduling
13		Advertising Agency
14	May	Advertising And Consumer Behavior
15		Advertising Effectiveness
16		Measuring Advertising Effectiveness
17		Revision

Signature

Govt. College, Safidon (Jind)-126112

Session: 2022-23 (Even Semester)

Lesson Plan

Class: M.com 2nd Sem.

Name of the Teacher: Mr. Deepak Kumar

Subject: Organizational Behaviour (1-3)

Sr. No.	Month	Topic
1	February	O.B. Concept and Significance
2		Discipline and approaches to OB
3		Determinants of OB
4	March	Personality: Concept and determinants
5		Theories of personality
6		Attitude meanings and components
7		Changing of attitude
8		Perception: nature, process , importance
9	April	Factors affecting perception and managerial implications
10		Theories of learning
11		Learning and OB
12		Group dynamic
13		Group Cohesiveness'
14	May	Transactional analysis
15		Benefits of transactional analysis
16		Organizational Conflicts
17		Revision

Signature

Govt. College, Safidon (Jind)-126112

Session: 2022-23 (Even Semester)

Lesson Plan

Class: M.com 2nd Sem.

Name of the Teacher: Mr. Deepak Kumar

Subject: Research Methodology (1-2)

Sr. No.	Month	Topic
1	March	Business Research Meaning , Significance
2		Types Of Research
3		Research Design
4		Data Collection
5		Classification Of Data
6		Sampling Methods
7		Sampling Distribution
8		Questionnaire Preparation
9	April	Correlation
10		Multiple And Partial Correlation
11		Regression Analysis
12		Hypothesis Testing
13		ANOVA
14	May	Chi Square Test
15		Report Writing
16		Types Of Research Reports
17		Perquisites Of Research Report
18		Revision

Signature

Govt. College, Safidon (Jind)-126112

Session: 2022-23 (Even Semester)

Lesson Plan:-M.Com 4th semester

Name of the Teacher: Rajiv kumar Subject: Entrepreneurship development

Sr. No.	Month	Topic
1	February	Introduction of Entrepreneurship development
2		Dimensions of Entrepreneurship
3		Importance of entrepreneurship
4	March	Entrepreneurship and MSME
5		Concept of business groups and role of business houses
6		Conflict in family business
7		Public and private system of stimulation
8		Role of industries association and self help group
9	April	Role of business incubator
10		Venture capital
11		Source of business ideas and test of feasibility
12		Business plan
13		Designing business processes , 1st assignment
14	May	Preparation of business reports
15		Mobilising resources, 2nd assignment and test
16		Basic start -up problem
17		Preliminary contacts with vendor
18		Revision



Govt. College, Safidon (Jind)-126112

Session: 2022-23 (Even Semester)

Lesson Plan :- B. Com 6th Semester

Name of the Teacher: Rajiv Kumar Subject: Business Environment

Sr. No.	Month	Topic
1	February	Business environment concept, components and importance
2		Environmental and organizational scanning
3		Public sector in India
4	March	Private sector in India
5		Joint sector in India
6		Economic system
7		Economic planning
8		Monetary policy of India
9	April	Fiscal policy of India
10		Make in India programme
11		Make India programme advantage
12		Foreign investment in India
13		MNCs ,1st assignment
14	May	Globalisation
15		Competition act , 2nd assignment and test
16		FEMA
17		Foreign exchange market
18		Revision



Govt. College, Safidon (Jind)-126112

Session: 2022-23 (Even Semester)

Lesson Plan B. Com 2nd semester

Name of the Teacher: Rajiv Kumar. Subject: Business Env. of Haryana

Sr. No.	Week	Topic
1	February	Business environment –An introduction
2		Nature of Haryana economy
3		Haryana economy since its inception
4	March	Agriculture in Haryana
5		Agriculture credit
6		NABARD
7		Rural indebtedness
8		MSME in Haryana
9	April	SEZs
10		MNCs in Haryana
11		MNCs Advantage for haryana
12		Haryana state industrial infrastructure development corporation-HSIIDC
13		Haryana finance corporation (HFC)
14	May	Haryana khadi and village industries board -HKVIB
15		HAFED
16		Haryana Budget
17		Type of budget
18		Revision



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Govt. College, Safidon (Jind)-126112

Session: 2022-23 (Even Semester)

Lesson Plan B. Com 4th semester

Name of the Teacher: Rajiv kumar Subject: Business Law II

Sr. No.	Week	Topic
1	February	Negotiable Instrument Act 1881:-promissory Note
2		Bill of exchange
3		Cheque
4	March	Endorsement
5		Discharge of parties from liability, dishonors, hundi
6		Indian partnership Act 1932:- Rights and duties of partner
7		Relations of partners to third party, Admission of partner
8		Dissolution of firm
9	April	Registration of firm, partnership deed
10		Limited liabilities partnership act 2008
11		Characteristics of LLP Act 2008
12		Winding up and dissolution of LLP
13		Information Technology Act 2000 and 1st assignment
14	May	Electronic signature certificates, The cyber Appellate Tribunal
15		Right to information Act 2005 ,2nd assignment and test
16		Procedure of obtaining information
17		The central and state information commission



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Govt. College, Safidon (Jind)-126112

Session: 2022-23 (Even Semester)

Lesson Plan:-M.Com 4th semester

Name of the Teacher: Rajiv kumar Subject: Training and Development

Sr. No.	Month	Topic
1	February	Introduction concept of learning, Training
2		Role of learning in training and development
3		E- learning
4	March	Training need identification
5		Approaches of TNI
6		Classification of corporate training need
7		Mode of learning at each level of performance
8		Conducting the training and development programme
9	April	Budgeting and controlling of training program
10		Organization structure of training and development
11		Management development through training
12		The trainer and training Aids
13		Computer baised training, 1st assignment
14	May	Designing training program
15		Evaluation of training program, 2nd assignment and test
16		Evaluating transfer of learning on the job



17		Feedback costing of training programmes
18		Revision

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Govt. College, Safidon (Jind)-126112

Session: 2022-23 (Even Semester)

Lesson Plan:-M.Com 4th semester

Name of the Teacher: Rajiv kumar Subject: Performance and compensation management

Sr. No.	Month	Topic
1	February	Introduction of competition management
2		Performance management v/s performance appraisal
3		Performance management process
4	March	Performance management and reward systems
5		Performance coaching
6		International aspects of PMS
7		Performance systems trends
8		Job evaluation
9	April	Company wage policy
10		Wage components
11		Modern trends in compensation
12		Incentives plans
13		Developing effective incentive plan, 1st assignment
14	May	Supplementary pay benefits
15		Wages in India, 2nd assignment and test



16		Pay commission
17		International compensation - managing variations expatriate
18		Revision

Signature

